

KICKOFF

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Dear Sport, Recreation or Partner Organization,

Please find an enclosed voucher, which we are pleased to present on behalf of

_____ and their child _____.
(parent's name) (child's name)

As you may be aware the Kings County Kids Opportunity Fund (KICKOFF) was established for kids in our communities who for many different reasons may not get the opportunity to participate in sport and recreation outlets of their choice.

KICKOFF has been developed in partnership with participating elementary and middle schools throughout Kings and West Hants Counties. Groups in the school fulfill the essential role of identifying kids and assisting their parents to secure healthy sport and recreation outlets.

KICKOFF has created the enclosed voucher in an effort to simplify the process by which children are placed in opportunities. It is also our hope that the voucher makes bill collection easier for organizations while ensuring that KICKOFF captures the required data for bookkeeping purposes.

In _____ case we are submitting:
(child's name)

An In-Kind Voucher

- To be used when the organization has previously offered KICKOFF a free enrollment into their program.

A Payment Voucher

- To be used when KICKOFF has been asked by one of our partners to cover participation costs associated with participation in a sport or recreation opportunity.

In either case we would ask that you complete section 3 and mail or fax it to us. You may wish to attach a copy of your invoice to the form. In the case of payment vouchers KICKOFF will ensure prompt payment upon the receipt of the voucher.

Feel free to contact us for more information.

Sincerely yours,

KICKOFF's Steering Committee